**Project plan outline**

The project plan must include:

* ***Project Description***
* *Scope*
* *Objectives*
* *Goals*
* *Deliverables*
* *Environment*
* ***Assumptions***
* ***Constraints***
* ***Methodology/Life Cycle***
* *SDLC*
* *Work Breakdown Structure*
* ***Resources***
* *People/organizations*
* *Equipment*
* *Facilities*
* *Tools*
* ***Schedule***
* *Activities*
* *Milestones*
* ***Documentation***
* *Standards/templates*
* *Reporting*
* ***Risk Management Plan***
* ***Quality Assurance***
* ***Tracking/ Monitoring/Approvals***